

**Minutes of the  
Monson School Committee  
Regular Business Meeting  
Quarry Hill Community School – School Committee Meeting Room  
June 6, 2018**

**Present:** Chair Joshua Farber; Vice Chair Joel Keller; Secretary Jeff Lord and Committee Members Patricia Oney and Michelle Heroux

**Also Present:** Superintendent Cheryl Clarke; Director of Business & Facilities Don Smith; and Recording Secretary Karen Methe

**Note:** This meeting was video-recorded.

Mr. Farber called the meeting to order at 7:04 p.m.

Mr. Lord read the Mission and Vision Statements.

**Announcements:**

Mrs. Clarke noted that numerous school-specific events have been planned and she encourages everyone to take a look at the district's weekly newsletter, *The Loop* for all the up-to-date information.

Mrs. Clarke gave a reminder that Friday, June 22, 2018 is the last day of school and for students it is a half-day.

Mr. Lord stated that Town Elections will be held on June 12, 2018 and encourages all members of the community to get out and vote.

Mr. Farber commented on graduation, expressing that the one color gowns looked well on all the students and he thought the speeches were great. Mr. Farber also stated that the new projection system was utilized very well with each graduate having their picture and future plans displayed as they were receiving their diploma. Mrs. Clarke and Mr. Lord agreed that it was a wonderful graduation ceremony.

**Recognition:**

None

**Minutes:**

- **Motion by Mr. Lord to approve the May 23, 2018 minutes of the Regular Business Meeting as submitted. (Second by Mr. Keller)**
- **No discussion**
- **Motion carries 5-0**

**Student Representative Reports:**

**GVMS-Olivia Chrzan and Molly Szado**

No report-student representatives were not in attendance.

## **MHS- Haley Fennyery and Marley Nissenbaum**

No report-student representatives were not in attendance.

### **Subcommittee & Liaison Reports:**

#### **Policy/Diversity Subcommittee:**

The Subcommittee met earlier this evening and spent the entire meeting time talking about open meeting laws and social media use by the Committee which led them to File KAB, Community Relations and Communication, of the Policy Manual. Mr. Farber noted that there are no recommended changes at this time but it will remain at the Policy Subcommittee table for continued discussion at another meeting.

- **Motion by Ms. Oney to move Policy IHBG to a third read. (Second by Ms. Heroux)**
- **Discussion followed**
- **Mr. Lord questioned whether any feedback had been received from the public regarding Policy IHBG. Mrs. Clarke stated that the information has been posted on the website and no feedback had been received at this time. Mr. Lord encouraged community members to look at the Policy language and reach out if there are any comments, concerns or questions.**
- **No further discussion**
- **Motion carries 4-1**

#### **Human Resources and Negotiations Subcommittee:**

Mr. Lord reported that he believes an agreement has been reached on Unit A negotiations, pending ratification by the MTA and he looks forward to further discussion at a future meeting. Discussion will continue in Executive Session.

The remaining unit contract meetings will be set following reorganization of Committee members after the upcoming election.

Mr. Farber asked about looking at the possibility of ensuring continuity of the members currently serving on the Negotiations Subcommittee who may or may not be members of the Committee after the town elections. Mr. Lord felt it was more prudent to wait until the election is complete to move forward with Subcommittee assignments.

#### **Superintendent's Report:**

A great spring concert was held at Granite Valley Middle School with the middle and high schools chorus and bands performing. Mrs. Clarke reported that the band is growing and she is very proud of the work everyone is doing. She stated how much she enjoyed the concert and the impressive art work that was also on display that evening.

Mrs. Clarke attended the Academic Awards ceremony at the high school. She told Committee members that 42 of the 67 seniors received 55 awards that totaled over \$40,000.

Senior students participated in a parade at the elementary and middle schools. Donned in their caps and gowns, seniors were welcomed by enthusiastic well-wishers lining the halls of both schools.

The final event was graduation which was held on June 1, 2018 at the high school. Mrs. Clarke said how proud she is of the students and all their accomplishments.

The Administration Leadership Team (ALT) continues to work on staff assignments and planning for the upcoming school year.

Work continues on the Turn-Around Plan (TAP) at Quarry Hill Community School. The District and School Assistance Center (DSAC) has been in the building working with the Instructional Leadership Team (ILT) and other staff to assess the progress on year 1 and look at the plan going into year 2 and that work will continue through the summer months.

Mrs. Clarke reported that she and Mr. Smith met with Mrs. Gustafson and other staff from the Central Business Office regarding My School Bucks, an online payment system. Parents have been reaching out to ask for this type of payment option for field trips, MADE and MADE+PLUS programs, athletics, etc. The system will be set up over the summer for use in the fall.

All grade 3 through 8 students have their Chromebooks and have been working on them. Students who will be entering grades 5 through 8 in the fall will be allowed to take them home for summer use. Mrs. Clarke thanked Mr. Schubach for all of his work on this initiative.

### **Business and Facilities Report:**

Mr. Smith reported that the drawing down of the current budget continues. He will have the forecast ready for the next Finance Subcommittee meeting or he can post and send it out to the Committee by next week.

Contractors and scope of work for summer is being lined up which includes annual inspections, fire and safety alarms, and the capital projects such as sprinklers and playgrounds.

Mr. Smith noted that he is currently looking into locking in natural gas prices for the next 3 years at a slight savings going forward.

### **Old Business:**

Mr. Farber stated that it was time to approve the FY19 budget as apportioned. He asked for a quick run-down of what happens when the town apportioned numbers and School Choice dollars are combined. Mr. Smith explained that the \$10,770,000 number is approved first followed by the approval of School Choice funding to meet the original budget number of \$11,000,500.

- **Motion by Mr. Lord to approve the FY19 budget to include the town apportioned \$10,770,000 and \$230,500 in School Choice dollars. (Second by Ms. Oney)**
- **No discussion**
- **Roll Call Vote:**

<b>Mr. Lord</b>	<b>Yes</b>
<b>Ms. Heroux</b>	<b>Yes</b>
<b>Ms. Oney</b>	<b>Yes</b>
<b>Mr. Keller</b>	<b>No</b>
<b>Mr. Farber</b>	<b>No</b>
- **Motion carries 3-2**

Mr. Farber reviewed the recent Working Meeting Minutes, which had been distributed in draft form to Committee members that focused on the Superintendent's Evaluation timelines, documents and process. Discussion followed. Mr. Farber noted that designation of the evaluation information compiler be addressed at the next Working or Regular Business Meeting.

### **Public session:**

Mr. Farber opened Public Session at 7:34 p.m.  
No one came forward to address the Committee.

Mr. Farber closed Public Session at 7:34 p.m.

**Review of Action Items:**

Ensure the completion of the timeline and people responsible for the evaluation process.

June 13, 2018 is the next scheduled meeting.

Another Policy Subcommittee Meeting should be scheduled after the June 13, 2018

Re-organization/Regular Business Meeting.

- **Motion by Ms. Oney to move into Executive Session under M.G.L. Chapter 30A, §21a, Purpose #3, to discuss strategy with respect to collective bargaining and litigation, including Unit A ongoing negotiations and subsequent negotiations with other units, not to return to Open Session. (Second by Ms. Heroux)**
- **No discussion**
- **Roll Call Vote**

<b>Mr. Farber</b>	<b>Yes</b>
<b>Mr. Keller</b>	<b>Yes</b>
<b>Ms. Oney</b>	<b>Yes</b>
<b>Ms. Heroux</b>	<b>Yes</b>
<b>Mr. Lord</b>	<b>Yes</b>
- **Motion carries 5-0**

Open session closed at 7:38 p.m.

Executive Session began at 7:44 p.m.

***Documentation for this meeting:***

*Agenda-Regular Business Meeting*

*May 23, 2018 Regular Business Meeting Minutes-Draft Copy*

***Distributed at Meeting:***

*June 4, 2018 Working Meeting Minutes-Draft Copy*

Approved by Committee:



Ms. Heroux-Secretary