

**Minutes of the  
Monson School Committee  
Regular Business Meeting  
Quarry Hill Community School – School Committee Meeting Room  
May 3, 2017**

**Present:** Chair Peter Sauriol; Vice Chair Joshua Farber; Secretary Patricia Oney

**Also Present:** Superintendent Cheryl Clarke; Director of Guidance Robert Bardwell and Recording Secretary Karen Methé

**Absent:**

Committee Members Joel Keller and Ed Maia

**Note:** This meeting was video-recorded.

Mr. Sauriol called the meeting to order at 7:06 p.m.

Mr. Sauriol read the Mission Statement and Vision Statement.

**Announcements:**

May 4, 2017 – Preschool Information Night, 5:30 p.m. at Quarry Hill Community (QHCS)

May 6, 2017 – Junior-Senior Prom at Ludlow Country Club

May 10, 2017 – Grade 1 Literacy Night, 6:00 p.m. at QHCS

May 11, 2017 –Harold Grinspoon Excellence in Teaching Awards Banquet at the Delaney House in Holyoke, 5:30 p.m. for honoree Stephanie Hurley, Grade 3 teacher.

May 12, 2017 – Special Olympics with district wide send-off celebration from Granite Valley Middle School beginning at 7:30 a.m.

Outlook calendar invites will be sent to Committee members for upcoming events.

Mr. Bardwell held his first meeting for the gardens that are being planted at select locations.

**Recognition:**

Mrs. Clarke thanked the Parent Student Teacher Association (PTSA) for the wonderful luncheons provided for staff at all three schools in honor of Staff and Teacher Appreciation Week.

Mrs. Clarke also thanked the PTSA for sponsoring the Annual 5K Race which she noted was always a well-attended event that brings together the schools and community.

**Minutes:**

- **Motion by Mr. Farber to approve the April 5, 2017 minutes of the Regular Business Meeting as submitted. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 3-0**

- **Motion by Mr. Farber to approve the April 12, 2017 minutes of the Regular Business Meeting as submitted. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 3-0**

There was discussion regarding the approval of the April 25, 2017-Working Meeting minutes sent out by Ms. Oney. It was decided that this would be put on the Agenda for the next meeting.

### **Student Representative Report:**

#### **GVMS-Emily Roberts**

The first round of MCAS testing is complete. All grades successfully finished the English Language Arts portion. Math testing started today with Grade 6 taking their first of two math assessments.

Representatives from Western New England University will visit this Friday to lead a college workshop with Grade 8 students. This activity is part of the College Partnership Program. Each grade has a designated area college or university and teams with them for different activities. Some of the activities sponsored during the 2016-2017 school year include:

- Grade 5 – Baypath – students visited campus and attended the play “The Lion, the Witch and the Wardrobe”
- Grade 6 – STCC – Representatives from STCC will be coming May 12, 2017 to present on college preparedness
- Grade 7 – Springfield College – Students visited Springfield College’s East Campus and completed the challenge/ropes course with college students.

National Honor Society high school students are fundraising at GVMS. “Nickels for Nature” is raising money for the Opacum trust. Students get to choose between donating their money for Mr. Hogan or Mrs. Hamilton. The “winner” will get a pie in the face.

May 5, 2017 is the Student of the Month ceremony from 8:00-8:25 a.m. Advisory groups will meet and be discussing the trait of Loyalty. Students and staff are encouraged to wear gray to show their school spirit.

Nomads of Hope Spring Dance is May 19, 2017 from 6:00 p.m.-9:00 p.m. at Monson High School. Fliers went home in student folders today with more information.

The Annual Grade 8 Talent Show will be held on May 26, 2017 at 1:00 p.m. This tradition will showcase a variety of students’ performing arts talents. Parents are welcome. The festivities begin at 1:00pm.

### **Superintendent’s Report:**

The second Positive Behavior Intervention System (PBIS) training for elementary and middle level teachers, administrators and counseling staff was held last week and went very well. This initiative is part of the Social/Emotional component of the current Strategic Plan. There is one more day of training and the group will also meet during the summer to discuss roll-out of this important initiative.

Mrs. Clarke will be sending a letter home to parents regarding a Netflix television series based on Jay Asher’s 2007 book entitled *Thirteen Reasons Why*. The letter was drafted by the Counseling Department in light of the large amount of students who have been viewing the

series. The intent of the letter is to inform and support parents/guardians in their understanding of the sensitive content of this series. A copy of the letter will be sent to Committee members. As part of reorganization and in conjunction with resignations, Mrs. Clarke reviewed upcoming job postings for the district as follows:

**Quarry Hill Community School**

1-General Education Teacher

1-Special Education Teacher

**Granite Valley Middle School**

Grade 7 Math Teacher

Instructional Aide

**Monson High School**

Manufacturing Technology Teacher

Cooking Teacher-Part-time

Technology Teacher

**Special Education-District**

Summer School Positions

Board Certified Behavior Analyst

School Choice numbers have decreased from 52-47, however those 5 students have become town residents and are enrolled as such. There are 7 accepted students and 3 student applications are pending for the 2017-2018 school year.

Mrs. Clarke reported that the Administrative Leadership Team has been busy getting ready for the upcoming school year. Schedules are being reviewed as well as the possibility of select Grade 8 students taking math courses at the high school.

Mrs. Clarke met with representatives of COP sync 911, a real-time security program that would enhance the A. L. I. C. E. protocol in place in the district. She distributed an informational sheet from the company and is waiting on a quote from them.

**Business and Facilities:**

Mr. Smith reported that he is waiting for the final report and figures for the recently completed structural study at Quarry Hill Community School. The pool has been filled again and added, as notes for the town, that cracks were found at the bottom and will have to be eventually repaired in the future. The roof at QHCS has undergone repair over the past two weeks. There were over 100 holes and patches at the seams. A component of the structural study for QHCS is that the building needs to be made waterproof, starting with the foundation, which cannot be repaired until the drainage and gutters are fixed which in turn is contingent upon the roof being repaired and replaced having an estimated cost of approximately \$2,000,000. Mr. Smith stated that capital funding would be required for these repairs. A Facilities and Long-Term Planning subcommittee meeting will be scheduled to discuss the matters.

**Subcommittee & Liaison Reports:**

**Goals and Mandates Update:**

**Finance:**

A meeting is scheduled for May 8, 2017 at 6:00 p.m., prior to the annual Town Meeting, to finalize budget numbers.

**Facilities and Long-Term Planning:**

A meeting will be scheduled in the near future.

**Curriculum:**

The subcommittee members met May 1, 2017. Discussion centered around meshing of the curriculum with the Strategic Plan. Ms. Oney would like to wait for all Committee members to be present before going forward with the report.

**Human Resources/Negotiations:**

Subcommittee has not met.

**Policy/Diversity:**

Subcommittee has not scheduled another meeting yet but will plan to do so after the Town Meeting to begin discussion on superintendent information protocols for anticipating sensitive issues.

- **Motion by Mr. Farber to move File BEDH through second read. (Second by Ms. Oney)**
- **Mr. Farber requested it be noted that the intention of above motion was through second read to third read.**
- **Short discussion followed with Mr. Sauriol reviewing and reading a portion the revisions.**
- **No further discussion**
- **Motion carries 3-0**

**Public session:**

Mr. Sauriol opened Public Session at 7:31 p.m.

No one from the public came forward to address the Committee.

Mr. Sauriol closed Public Session at 7:31 p.m.

**Action Items:**

Schedule Policy subcommittee meeting, items to be discussed were read by Mr. Farber from previous minutes and noted by Mrs. Clarke.

June 12, 2017-School Committee elections

Upcoming Committee reorganization after elections

Mr. Farber proposed scheduling a Policy subcommittee meeting on May 17, 2017 at 6:00 p.m.

with the Regular Business Meeting to follow at 7:00 p.m. Mr. Sauriol asked Mrs. Methe to reach out to Mr. Keller & Mr. Maia for their availability.

Send graduation Outlook calendar invites to Committee members.

Facilities and Long-Term Planning subcommittee needs to schedule a meeting. Mrs. Methe will contact Mr. Maia for proposed dates/times.

Approval of the April 25, 2017 Working Meeting minutes to be put on the May 17, 2017,

Regular Business Meeting

- **Motion by Mr. Farber to adjourn Open Session. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 3-0**

Open session closed at 7:38 p.m.

**Documentation for this meeting:**


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*Agenda-Regular Business Meeting*

***Distributed at meeting:***  
*COP sync 911 Information*

Approved by Committee:

  
Ms. Oney, Secretary