

**Minutes of the  
Monson School Committee  
Re-Organization/Business Meeting  
Quarry Hill Community School – School Committee Meeting Room  
June 13, 2018**

**Present:** Vice Chair Joel Keller; Secretary Jeff Lord; Member Patricia Oney; Member Michelle Heroux; Newly Elected Member Emily Graves-Harrison

**Also Present:** Superintendent Cheryl Clarke; Director of Curriculum Katherine Watts; Director of Student Services Suzanne Morneau; Granite Valley Middle School Principal Mary Cieplik; Monson High School Principal William Metzger and Recording Secretary Karen Methe

**Note:** This meeting was video-recorded.

Vice Chair Keller called the meeting to order at 7:02 p.m.

Ms. Oney read the **Mission & Vision Statements**.

The meeting was then turned over to Superintendent Clarke.

Mrs. Clarke stated that the next order of business was to re-organize the Monson School Committee and determine the other positions of the Committee. She reviewed the ground rules for nominations. Following, she opened the floor for nomination for Chair of the School Committee.

- **Motion by Mr. Keller to nominate Ms. Oney as Chair of the Committee. (Second by Mr. Lord)**
- **Motion by Ms. Graves-Harrison to nominate Mr. Lord as Chair of the Committee. (Second by Ms. Heroux )**
- **Motion by Ms. Oney to nominate Mr. Keller as Chair of the Committee. (Second by Mr. Lord )**
- **No further nominations**
- **Mrs. Clarke closed the nominations.**
- **Mr. Keller stated that he felt it was time for somebody new to Chair the Committee, noting that in the past 8 years 75% of the time the Chair of the Committee has either been Mr. Farber, Mr. Lord or himself.**
- **No further discussion**
- **Mrs. Clarke asked for a vote to accept the nomination of Ms. Oney as Chair of the Committee.**
- **Yes – 1                      No – 4**
- **Mrs. Clarke asked for a vote to accept Mr. Lord as Chair of the Committee.**
- **Yes –4                      No – 1**

Mrs. Clarke congratulated Mr. Lord and turned the meeting over to him to continue with the selections and appointments.

Mr. Lord opened the floor for nominations for Vice Chair of the Committee.

- **Motion by Mr. Lord to nominate Ms. Oney as Vice Chair of the Committee. (Second by Mr. Keller)**
- **Motion by Ms. Heroux to nominate Mr. Keller as Vice Chair of the Committee. (Second by Ms. Oney)**
- **Motion by Mr. Lord to nominate Ms. Graves-Harrison as Vice Chair of the Committee. (Second by Ms. Oney)**
- **No further nominations**
- **Mr. Lord asked for a roll call vote to accept the nomination of Ms. Oney as Vice Chair of the Committee.**
- **Roll Call:**

<b>Mr. Keller</b>	<b>Yes</b>
<b>Mr. Lord</b>	<b>Yes</b>
<b>Ms. Oney</b>	<b>Yes</b>
<b>Ms. Heroux</b>	<b>Yes</b>
<b>Ms. Graves-Harrison</b>	<b>Yes</b>
- **Motion carries 5-0**

Mr. Lord then opened the floor for nomination for Secretary of the Committee. He explained that past practice of the Committee was to nominate the newest member for this position.

- **Motion by Mr. Lord to nominate Ms. Graves-Harrison as Secretary of the Committee. (Second by Mr. Keller)**
- **Motion by Mr. Lord to nominate Ms. Heroux as Secretary of the Committee. (Second by Mr. Keller)**
- **Discussion followed with Ms. Oney noting that though past practice is to nominate the newest member of the Committee for this position she feels that it can be too much for a member just joining the Committee.**
- **A vote was requested for the nomination of Ms. Graves-Harrison as Secretary of the Committee.**

<b>Roll Call:</b>	
<b>Mr. Keller</b>	<b>Yes</b>
<b>Mr. Lord</b>	<b>Yes</b>
<b>Ms. Oney</b>	<b>No</b>
<b>Ms. Heroux</b>	<b>No</b>
<b>Ms. Graves-Harrison</b>	<b>No</b>
- **Motion denied 2-3**
- **A roll call vote was requested for the nomination of Ms. Heroux as Secretary of the Committee.**

<b>Roll Call:</b>	
<b>Mr. Keller</b>	<b>Yes</b>

<b>Mr. Lord</b>	<b>Yes</b>
<b>Ms. Oney</b>	<b>Yes</b>
<b>Ms. Heroux</b>	<b>Yes</b>
<b>Ms. Graves-Harrison</b>	<b>Yes</b>

- **Motion carries 5-0**

As Policy mandates, all Subcommittee liaison positions to the School Committee are assigned next.

Assignments for Subcommittee liaisons were established. An updated list will be provided to Committee members.

**Announcements:**

The Athletics Awards for the high school will be held tomorrow, Thursday, June 14, 2018, 6:00 p.m. at Granite Valley Middle School.

The Drama Club has performances on June 15 and 16, 2018, 8:00 p.m. in the high school cafetorium. The underclassmen Academic Awards will be held on Monday, June 18, 2018, 8:45 a.m. at the high school.

The last day of school is Friday, June 22, 2018 and it is a half-day for students.

**Minutes:**

- **Motion by Ms. Oney to approve the June 4, 2018 Working Meeting minutes as submitted. (Second by Ms. Heroux)**
- **No discussion**
- **Motion carries 4-0 (Mr. Keller abstained)**
  
- **Motion by Mr. Keller to approve the June 6, 2018 Regular Business Meeting minutes as submitted. (Second by Ms. Heroux)**
- **No discussion**
- **Motion carries 5-0**

**Subcommittee & Liaison Reports:**

**Policy/Diversity Subcommittee:**

Mrs. Clarke noted that the current Home School Policy IHBG is the Massachusetts Association of School Committees (MASC) recommendation. She distributed a newly created Notice of Intent to Pursue a Program of Home Education as is referred in the Policy.

Mr. Lord requested to move Agenda Item #10 Public Session to this point in the meeting. Consensus was received from Committee members.

**Public session:**

Mr. Lord opened Public Session at 7:28 p.m.

Amelia Leonard, 225 Moulton Hill Road, addressed the Committee with a formal request that Policy IHBG be returned to the Policy/Diversity Subcommittee for further review. She stated her concerns regarding state law and the requirements of home schooled students.

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Mr. Lord closed Public Session at 7:37 p.m.

Mr. Lord asked to return to return to Agenda Item #5a.

- **Motion by Ms. Heroux to send Policy IHBG back to the Policy Subcommittee for review with the new information provided. (Second by Ms. Graves-Harrison)**
- **Mr. Keller stated that for clarification a friendly amendment to table the move to third read and send it back to the Subcommittee.**
- **Short discussion followed regarding the appropriate timeline for the Superintendent's approval of Home School Plans.**
- **Motion carries 5-0**

#### **Superintendent's Report:**

Mrs. Clarke reported that the District Technology Committee met today and reviewed the 5-year plan and benchmark initiatives. It was agreed that progress is on target or ahead of schedule. An update to the Committee will be provided later in the summer.

#### **Old Business:**

Mr. Lord reviewed the timelines set for completing the Superintendent's Evaluation. Individual evaluations are due to Mrs. Methe on July 2, 2018. There was discussion about the possibility of having someone outside the Committee compile the Summative Evaluation. Mr. Keller said it was important that a member of the Committee prepare the compilation for full Committee review, as has been past practice. Ms. Oney agreed to compile the information.

#### **New Business:**

Mrs. Gustafson addressed the Committee with information on the fourth Summer Feeding Program known as "Summer Eats" at Quarry Hill Community School. The program begins July 9, 2018 and is federally funded. She noted that the cafeteria staff will also supply meals to the Palmer Library and Old Mill Pond programs. Lunch is offered, to adults whom accompany children, at a reasonable price. Mrs. Gustafson gave program statistics from July-August, 2017. She specifically thanked Cindy Brouillette and Nancy Sexton, in addition to Kim Papes, Doreen DeLand and Maria Chichakly, for a wonderful job in making the program enjoyable for all. She mentioned that community service hours for students are available if interested. Fresh produce grown in the school's Community Garden will be utilized again this year. Committee members thanked Mrs. Gustafson for all her hard work.

#### **Review of Action Items:**

The following meetings were established:

June 27, 2018 – Regular Business Meeting at 7:00 p.m.

July 11, 2018 – Working Meeting at 6:00 p.m.

July 11, 2018 – Regular Business Meeting at 7: 00 p.m.

August 8, 2018 – Regular Business Meeting at 7:00 p.m.

A Policy Subcommittee meeting needs to be scheduled.

A Facilities and Long-Term Planning Subcommittee meeting needs to be scheduled.

Mr. Lord thanked all Committee members for their service to students and families. He again welcomed Ms. Graves-Harrison to the Committee. He also thanked the more senior members of the Committee for helping him transition back into the role of Chair.

- **Motion by Ms. Oney to adjourn Open Session. (Second by Ms. Heroux)**
- **No discussion**
- **Motion carries 5-0**

Open Session closed at 8:08 p.m.

*Documentation for this meeting:*

*Agenda*

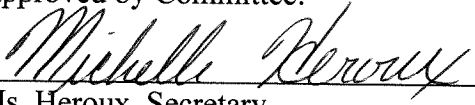
*June 4, 2018 Working Meeting-Draft Minutes*

*June 6, 2018 Regular Business Meeting-Draft Minutes*

*Distributed at meeting:*

*Notice of Intent to Pursue a Program of Home Education Form*

Approved by Committee:

  
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Ms. Heroux, Secretary