

# MONSON PUBLIC SCHOOLS

MONSON, MASSACHUSETTS 01057

**Monson High School**  
55 Margaret Street  
Telephone: (413) 267-4589  
Fax: (413) 267-4157

## **RECORDS RELEASE FORM**

Date: \_\_\_\_\_

### **This is to authorize the release of school records for:**

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Date of Birth

**Transfer Records From Monson High School to:**

**Transfer Records To Monson High School from:**

Name of School: \_\_\_\_\_

Street Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Attention: \_\_\_\_\_

### **Records To Be Released:**

**Note:** *A student will not be enrolled without these records*

\_\_\_ Discipline Records (If no record exists, please indicate as such)

\_\_\_ Attendance

\_\_\_ Health Records

\_\_\_ Individual Education Plan (IEP) and Reports

\_\_\_ Transcript of Grades

\_\_\_ Test Records

\_\_\_ SASID Number

\_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_  
Signature of Parent/Guardian