

# DISTRICT IMPROVEMENT GOAL #1

Create a plan to manage and accommodate resource use and capacity over the next five years.

## Key Actions/Timeline

### October to February 2018

- Begin analysis of past and projected future enrollment.
- Create maps with all used and available spaces identified.
- Meet regularly with the administrative team to explore additional programming across buildings.
- Meet with the Director of Transportation to assess any challenges in transporting students throughout the day between buildings.
- Create a team consisting of the town administrator and school and community members to identify potential problems and solutions regarding building changes, staffing and programming.
- Begin the communication process as the project evolves to ensure that all stakeholders are informed.

### January 2018 to February 2018

- Review and adapt budget model incorporating additional shared staff across buildings.
- Work with the Director of Business and Facilities to identify structural changes that would have to be made to accommodate additional students should a change in grade distribution occur.
- Create a survey to be distributed to students, staff and families regarding their perception of any change in grade distribution across buildings.
- Visit schools in other districts with differing grade structures.

### February 2018 to May 2018

- Continue to communicate with all stakeholders.
- Make a recommendation to the School Committee.

## Benchmark/Evidence

- Maps
- Agendas and meeting notes of meetings
- List of team members
- List of possible structural changes
- Survey and survey results
- Proposed plan

## DISTRICT IMPROVEMENT GOAL #2

**Student Support Teams.** Create and implement a formalized and consistent district-wide structure of Student Support Teams (SSTs).

### Key Actions/Timeline

#### September 2017 to May 2018

- Inform and educate staff and families about the formations of the SSTs, their purpose and the process for requesting help.
- Work with the administrative team to identify Core SST members at each school.
- Assign roles to members of each SST team (e.g., chairperson, recorder, point person for each case).
- Create a confidentiality agreement to be signed by SST members.
- Identify the sources of academic and non-academic data that are available to the SST and sending teachers.
- Identify the resources within the schools, district and community that are available to each SST for supporting teachers, students and families.
- Work with the Director of Curriculum and Director of Student Services to develop a protocol for collaborative problem-solving that the SST will follow.
- Develop and/or adapt accompanying forms for teachers or families to bring an issue to the SST and for notification of families regarding upcoming SST meetings involving their children.
- Outline a process for working with the staff member or family member to evaluate the effectiveness of the intervention(s) that was/were implemented.

### Benchmarks/Evidence

- List of team members and their roles
- Confidentiality agreement
- List of identified data sources
- SST protocol
- Forms

## STUDENT LEARNING GOAL

**Quarry Hill Community School Turnaround Plan.** Work with the District and School Assistance Center, Quarry Hill administration and staff, district administration and the Quarry Hill Instructional Leadership Team to ensure implementation fidelity and adequate progress of the Turnaround Plan.

### Key Actions/Timeline

#### September 2017 to May 2018

- o Meet bi-weekly with the Quarry Hill Principal, Director of Student Services and Director of Curriculum to ensure that the timeline created is being adhered to.
- o Work with the District Technology Specialist to provide the technology needed to support the plan.
- o Meet bi-weekly with the Regional Assistance Director to assess progress.
- o Provide feedback and support to the Instructional Leadership Team.
- o Attend faculty meetings, Instructional Leadership Team meetings and grade level meetings to review plan initiatives.
- o Regularly share plan progress with school and district stakeholders.

### Benchmark/Evidence

- o Evidence outlined in Plan's Interim Benchmarks for Teachers and Students
- o Meeting agendas and minutes
- o Meet the following student performance benchmarks:
  - 100 percent of students in grades 1-4 will increase at least one level of proficiency as measured by the Empowering Writers Expository Response to Text rubric from the pre- to post-assessment.
  - Using a research-based math recovery model, 100 percent of Quarry Hill special education students with Math goals will increase their Learning Framework by two levels/constructs in 80% of the topic areas.

## PROFESSIONAL PRACTICE GOAL

**Complete my Doctoral program.** Expand my administrative competence and leadership skills in advocating and implementing educational improvement using informed action research, effective application of change theory, collaborative decision-making and strategic planning by completing my Doctoral program at the Fischler School of Education at Nova Southeastern University:

### Key Actions/Timeline

September 2017 to June 2018

- o Complete all research.
- o Consult with my advisor at least monthly.
- o Write the final dissertation report.

### Benchmarks/Evidence

- o Attainment of Doctor of Education degree

