

**Minutes of the
Monson School Committee
Regular Business Meeting
Quarry Hill Community School – School Committee Meeting Room
September 14, 2016**

Present: Chair Peter Sauriol; Vice Chair Joshua Farber; Secretary Patricia Oney; Committee Member Joel Keller

Also Present: Superintendent Cheryl Clarke; Director of Curriculum Katherine Watts; Principals Jennifer Beaudry (QHCS); Mary Cieplik (GVMS); William Metzger (MHS); and Recording Secretary Karen Methe

Note: This meeting was video-recorded.

Mr. Sauriol called the meeting to order at 7:06 p.m.

Monson High School Student Representatives, Marley Nissenbaum and Ben Pagliaro read the **Mission & Vision Statements.**

Announcements:

Open House dates are as follows:

September 15, 2016 – Quarry Hill Community School, 6:00 p.m.

September 22, 2016 – Granite Valley Middle School, 6:00 p.m.

The Parent Teacher Student Association (PTSA) is hosting their annual Fall Fair fundraiser on September 22, 2016.

Recognition:

Mrs. Clarke noted that student work will be deferred to the September 28, 2016 meeting beginning with Quarry Hill Community School.

Minutes:

- **Motion by Mr. Farber to approve the August 31, 2016 minutes of the Regular Business Meeting as submitted. (Second by Ms. Oney)**
- **No discussion**
- **Motion carries 3-0 (Mr. Keller abstaining from the vote)**

Student Representative Reports:

Marley Nissenbaum and Ben Pagliaro (MHS)

An opening assembly was held last Friday highlighting all the clubs and activities available for students to join. There will be a club presentation for underclassmen at a later date, to show students how to get more involved with their school.

There is a hygiene drive being planned to promote good hygiene for all.

Open House was held on September 8, 2016. It was a great opportunity for parents to meet the new staff and get more information about their child's classes.

Both boys and girls soccer teams are defending two state championships this year. Both teams are off to a great start this season.

Freshmen students participated in The Adventure In/Out Program last week. This program is an excellent way to encourage students in team building within groups.

Ben noted that speaking from personal experience, Mr. Lewison, the new Manufacturing Technology teacher is doing an excellent job. Marley commented that though students feel Chemistry is super hard and rigorous, Mr. Callahan, the new Science teacher has done a great job of helping students and keeping Chemistry manageable.

Superintendent's Report:

Mrs. Clarke spoke of the Alert Lockdown Inform Counter Evacuate (A.L.I.C.E.) emergency protocol. She noted that vocabulary will once again be introduced to the students at the elementary school and the middle school will conduct safety drills on September 20, 2016, which is a half-day for students. The high school will conduct drills at a later date. Mrs. Clarke will host a live Periscope Broadcast on September 20, 2016 at 6:30 p.m. for anyone who would like to participate. This broadcast will offer additional information on the A.L.I.C.E. protocols and offers a good opportunity for parents and others to ask questions and voice any concerns they may have.

Mrs. Clarke presented a PowerPoint on the Strategic Plan-2013-2016-Final Progress Report beginning with the Mission and Vision Statement and Theory of Action. She continued with a thorough overview and in-depth explanation of the three Strategic Objectives as follows:

1 - Student Achievement – We will improve student performance and close the achievement gap.

- Curriculum and Instruction
- Data and Assessments
- Families and Community

2 - Educator Excellence – We will develop educator excellence that provides quality instruction to meet diverse student needs.

- Curriculum and Instruction
- Data and Assessments
- Collaboration

3 - Resource Alignment – We will direct financial, human, time and community resources to effectively meet district objectives.

- Resources and Technology

She presented detailed information on Future Initiatives and reviewed the Strategic Plan Development-District Planning Process, Create, Align, Implement for the 2016-2019 plan. Mrs. Clarke also reviewed the Planning and Implementation Framework which included:

- Components of the District Plan
- Data analysis and theory of action for improvement
- Strategic Objectives and Initiatives
- Outcomes
- Connecting existing district systems to create coherence

Next, Mrs. Clarke reviewed the timeline.

Mr. Sauriol asked that the PowerPoint be sent to Committee members. He also asked for continual updates. He felt there were points in the process that should be brought back to the Committee as a whole, to obtain information on the ideas, as opposed to getting only an end product.

Mr. Farber commented that Mrs. Clarke's presentation was quite thorough.

Subcommittee & Liaison Reports:

Policy:

Mr. Farber said the subcommittee met earlier this evening and spent the majority of time reviewing and discussing the proposed Concussion and Return to Play Policy. Mrs. Fedora, Nurse Leader, attended this meeting as well. Mr. Farber noted that it is one of the policies that is driven by state regulations and law. Based on that information, the district policy was modified by Mrs. Fedora and her staff to be more readable. The draft copy is ready to be distributed to the Committee for a first read, to be put on the Agenda for the next Regular Business Meeting and Mr. Farber asked that it be sent out to the Committee.

There was discussion that the existing Policy Manual is not yet online, partially driven by the fact that the Massachusetts Association of School Committees (MASC) had some questions that needed answers, re: adoption date, specific format required. Another meeting will be scheduled to complete the discussion of these items.

Public session:

Mr. Sauriol opened Public Session at 7:48 p.m.

No one came forward to address the Committee

Mr. Sauriol closed Public Session at 7:49 p.m.

Unfinished Business:

Mr. Sauriol noted that there is a vacancy on the School Committee. The originally scheduled September 13, 2016 joint meeting with the Board of Selectmen has been postponed to allow for additional time for anyone from the public that may have an interest in filling this vacancy. Advertising for the vacant seat has been in the Journal Register and is posted on the district website. It will also be posted to the town's website. One letter of interest has been received. A new date of September 27, 2016 has been decided upon for the joint meeting with the Board of Selectmen. Mr. Keller stated his attendance at this meeting was tentative, Mr. Farber and Ms. Oney are available to attend, as is Mr. Sauriol.

New Business:

Ms. Oney and Mr. Sauriol will be attending the 70th Annual MASC/MASS Joint Conference to be held November 2-5, 2016 in Hyannis, MA. The Committee will need to vote on a delegate that will represent the Committee at the annual conference. Mr. Sauriol then reviewed the Report of the Resolutions Committee from MASC. They are as follows:

Resolution 1: Foundation Budget

Resolution 2: Tax Reform Ballot Question

Resolution 3: Charter School Reform

Resolution 4: Social and Emotional Well-Being of Students

There was a discussion of each resolution amongst members.

- **Motion by Mr. Keller that the Monson School Committee support Resolution #1, Foundation Budget as proposed by MASC. (Second by Mr. Farber)**
- **Discussion followed**
- **Motion carries 4-0**

- **Motion by Mr. Keller that the Monson School Committee pass on Resolution #2, Tax Reform Ballot Question as proposed by MASC. (Second by Mr. Farber)**
- **Discussion followed**
- **Mr. Sauriol asked for clarification on Mr. Keller's original motion language of passing on. After a very short discussion, it was decided that the language should be no action.**
- **No further discussion**
- **Motion carries 4-0**

- **Motion by Mr. Keller that the Monson School Committee support and vote in favor of Resolution #3, Tax Reform Ballot Question as proposed by MASC. (Second by Mr. Farber)**
- **Discussion followed**
- **Motion carries 4-0**

- **Motion by Mr. Keller that the Monson School Committee pass on Resolution #4, Social and Emotional Well-Being of Students as proposed by MASC. (Second by Mr. Farber)**
- **Mr. Sauriol again asked for clarification on Mr. Keller's original motion language of passing on. After short discussion, it was decided that the language should be no action.**
- **Discussion followed**
- **Motion carries 4-0**

- **Motion by Mr. Farber to appoint Mr. Sauriol as the Committee's voting delegate, with Ms. Oney as the alternate, for supporting the previously voted on resolutions. (Second by Mr. Keller)**
- **Discussion followed**
- **Motion carries 4-0**

Mr. Farber asked Mr. Sauriol to inquire about the possibility of Student Representatives attending the annual conference.

Action Items:

Mr. Sauriol and Ms. Oney attended Charting the Course on Saturday, September 10, 2016 in Lee, MA. Ms. Oney spoke about the very knowledgeable presenters and cited the course as an excellent source of information focusing on assisting new members to understand their abilities and limitations as a School Committee member. Mr. Sauriol concurred, saying he was pleased with the presenters and it was definitely worth the trip.

Upcoming meetings:

School Committee Minutes: Page 4 of 5
 Regular Business Meeting: September 14, 2016

September 27, 2016 – Joint meeting with Board of Selectmen
September 28, 2016 - Working Meeting – 6:00 p.m. Regular Business Meeting – 7:00 p.m.
October 12 and 26, 2016 - Regular Business Meeting
November 16 and 30, 2016 – Regular Business Meeting
Review Subcommittee appointments when the new member of the Committee is on board.
Send in completed delegate nomination form.

- **Motion by Mr. Keller to adjourn the Open Meeting. (Second by Ms. Oney)**
- **Motion passes 4-0**
- **Mr. Sauriol noted that a roll call was not needed as the Committee was not adjourning to Executive Session.**

Open session closed at 8:20 p.m.

Documentation for this meeting: (emailed as a packet on 9/12/16)

Agenda

Regular Business Meeting Minutes for August 31, 2016

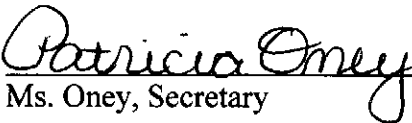
MASC-Report of the Resolutions Committee

ALICE Powerpoint

Presented at meeting:

Strategic Plan

Approved by Committee:


Ms. Oney, Secretary