

# Monson Public Schools

Post Office Box 159 • 43 Margaret Street  
Monson, MA 01057  
(413) 267-4150  
www.monsonschoools.com

## APPLICATION FOR EMPLOYMENT

For position of: \_\_\_\_\_

If applying for a <b>substitute</b> position, please indicate:		
Grade Level(s)	Subject Area(s)	Special Education

Name		
<b>PERMANENT ADDRESS INFORMATION</b>		
Street		
City	State	ZIP
Telephone Number	Cell	
Email		
<b>TEMPORARY ADDRESS INFORMATION</b> <i>(This section is for college students and applicants who are using a temporary address. Complete only if necessary.)</i>		
Street		
City	State	ZIP
Telephone Number	When should we stop using this address?	

Are you prevented from lawfully becoming employed in this country because of Visa or immigration status?

Yes \_\_\_\_\_ No \_\_\_\_\_

*Proof of citizenship or immigration status will be required upon employment.*

May we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

*The Monson Public Schools provide equal educational and employment opportunities without regard to race, color, sex, religion, national origin, sexual orientation and/or disability.*



**College Extracurricular Activities**

List any extracurricular activities in which you participated while in college, such as student government, publications, athletics, debating, music, etc.

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**Massachusetts Certification**

Field \_\_\_\_\_ Level \_\_\_\_\_ Certification Number \_\_\_\_\_

If you do not have a Massachusetts Certification, what is the status of your certification?

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When do you expect to be certified? \_\_\_\_\_

*Please enclose copies of all certifications held.*

**In what states other than Massachusetts are you certified to teach?**

State	Field	Level

**Current Employment Information**

Are you under contract? Yes \_\_\_\_\_ No \_\_\_\_\_ Date contract expires \_\_\_\_\_

When will you be available? \_\_\_\_\_

Present salary \_\_\_\_\_ Minimum salary you would accept \_\_\_\_\_

**References**

Name	Mailing Address	Telephone	Position

*Please enclose copies of letters of reference.*

Include additional information which you believe will assist us in arriving at a true estimate of your qualifications.

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It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_