



# MONSON HIGH SCHOOL COUNSELING DEPARTMENT

55 Margaret Street, Monson, Massachusetts 01057 – 1099 • Phone: (413) 267-4589 • Fax: (413) 267-4157

**Robert E. Bardwell**  
School Counselor & Director

**Kristen J. Sorel**  
School Counselor

**Ryan Dearing**  
School Counselor

**Megan Clifford**  
School Adjustment Counselor

## TRANSCRIPT RELEASE FORM

*Please send this completed form to:*

*Monson High School  
55 Margaret Street  
Monson, MA 01057  
Attn: Counseling Office*

Date of Request: \_\_\_\_\_

Year of Graduation: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Name: \_\_\_\_\_ Tel. No.: \_\_\_\_\_  
(first) (middle) (Last, maiden name if married)

- Unofficial Copy
- Official Copy (must be mailed directly to college or organization).
- SAT Scores or ACT Scores
- MCAS Scores

**I authorize Monson High School to release my transcript including test scores to:**

**Name and Address of College, Institution, or Scholarship:**

---



---



---



---

**Signature** \_\_\_\_\_

*For office use only.*

**Processed on:** \_\_\_\_\_ **Processed by:** \_\_\_\_\_

*The Monson Public Schools provide Equal Educational and Employment Opportunities  
without regard to race, color, sex, religion, national origin, sexual orientation, gender identity and disability.*

If you need assistance translating this document into a language other than English, please contact the district's Coordinator of English Language Learners at 413-267-4150 x 1302

Si necesita ayuda que traduce este documento en un idioma de otra manera que inglés, contacta por favor Coordinador del distrito de Estudiantes ingleses de Idioma en 413-267-4150 X 1302

Если Вы нуждаетесь в помощи, переводящей этот документ на язык кроме английского языка, пожалуйста свяжитесь с Координатором района английских Языковых Учеников в 413-267-4150 x 1302

如果你需要除了英语将这份文件翻译成一种语言的帮助，请在 413-267-4150 x 1003 联系英语学习者的地区的协调人。