

Quarry Hill Community School

43 Margaret Street
Monson, MA 01057
(413)-267-4160 (Office)

Mrs. Jennifer C. Beaudry
Principal

Mrs. Colleen Lukasik
Guidance Counselor

Mrs. Paige Bernat
Dean of Students

Ms. Chelsea Norrie
Adjustment Counselor

September 26, 2016

Dear Parents/Guardians:

We hope that this letter finds you well and everyone is settling into the back to school routine. I am writing to remind you of some of the policies and procedures in place at our School.

Arrival

Students should arrive at school no earlier than 8:35 a.m. (There is no adult supervision provided prior to 8:35 am.) Students being dropped off should enter through the public entrance way by the office. All exiting doors from the wings of the school will be locked. Students arriving after 8:55 a.m. are considered tardy.

Early Dismissals

Students who are dismissed before the dismissal time of 3:10 are required to bring in a written request by parents/guardians specifying the time, date, reason, and who will be picking up your child. Change requests cannot properly be processed if not made in advance, in writing.

Absences

We request that you please call the school in the event of your child's absence. This will assure us that your child is home safe with you.

Visitor Access

A safe school environment is essential for learning, and is one of the highest priorities for the Monson Public Schools. For the security of our students and staff and the safety of our guests, all school buildings are locked during school hours, and activity is video monitored. We ask that you do not escort your child to their classroom. We have staff available to assist with your child's transition to the classroom in the event that they are anxious.

Please refer to the Parent – Student Handbook which can be found on our website www.monsonschools.com/parents/student-handbook for more information.

Sincerely,

Jennifer Beaudry
Principal

The Monson Public Schools provide Equal Educational and Employment Opportunities without regard to race, color, sex, religion, national origin, sexual orientation, and disability.